

**The Manager,  
DECENT CONVENT SCHOOL  
VILLAGE CHHANDRAN, POST OFFICE CHHANDRAN, CHANDIGARH ROAD  
PUNJAB,LUDHIANA, 141113  
(M: 89095-50000)**

**SUBJECT: -FRESH AFFILIATION UP TO SECONDARY LEVEL-regarding.**

**Ref : Application No.: - SL-00980-2526 Dated:17/07/2024**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Affiliation Up to Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>1631528</b>
<b>School No</b>	<b>23749</b>
<b>Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.</b>	
<b>Affiliated for</b>	Secondary School Examination Class 1 to 10
<b>Category</b>	Fresh Affiliation
<b>Period of affiliation</b>	01.04.2025 to 31.03.2030
<b>Year and Month From which admission can be taken in Class-IX</b>	1 April,2025
<b>Year and Month in which first batch of Class-X will appear in board examinations</b>	1 April,2027

<b>Sl. No.</b>	<b>The school is directed to ensure that :</b>
1	The total number of sections of the school from class I to X shall be restricted to 15. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Further, increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. The school is directed to run bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
2	Video link of the inspection is not available on the mandatory disclosure is removed and not working. As per Board guidelines and circular no 09/2021 the school should have a functional website with all mandatory documents available on the 'Mandatory Public Disclosure' link for easy access to the public on school website in compliance of Circular No : 09/2021 Date of (21 May 2021). School shall provide video link and submit the compliance within 03 months.
3	Seating and furniture is not adequate to accommodate 50 students at a time in the Library. ICT infrastructure is not installed in the library. School shall install ICT infrastructure to cater the need of access digital/cloud reading material and upgrade the library in the light of SoP issued by the Board within 03 months and submit compliance on SARAS portal.

4	Salary statement provided by the school from April to July 2024 and it is noticed that few staff is not being paid as per minimum wages. School shall pay the salary of the staff in accordance with the provisions of the state government and minimum wages act and submit the same under compliance within 03 months.
5	Regular Cubicles converted into CWSN toilets but its entrance and toilet are very narrow and navigation of the wheelchair or walker is not possible inside the toilet. Thus, the school is required to construct the ramp and spacious CWSN toilet separately for Boys and Girls with handrails on both side of toilet seat (fixed and movable) where the arrangement of classes and practical (Labs) for the CWSN is made by the School as per circular no. 11/2024 dated 09.08.2024 and proper permanent signage (on the cubicle indicating the floor number) as per the guidelines issued by the Board and the provisions laid down in the RPwD Act 2016 within 03 months and submit compliance on SARAS Portal.
6	Math lab is arranged as makeshift arrangement with Few kits are placed on a tables as demonstration table. Lab is under-stocked and No seating arrangement and adequate activity tables are not available in the math lab to accommodate 40 students at a time and conduct practical. School shall setup the lab in the light of SoP within 03 months and submit compliance on SARAS portal.
7	In place of computer chairs visiting chairs are provided for working on computer in computer lab which is not appropriate. The Lab is not air-conditioned. Other required facilities such as LMS, Webcam, interactive Board, projector and speakers are also not available in the lab. School shall upgrade the lab in the light of SoP issued by the Board within 03 months and submit compliance on SARAS portal.
8	Apparatus are placed on the tables in the Composite Science Lab. There is no workstation provided by the school in the lab with fixtures such as running water with sink and piped gas in both labs. Electrical connections for the physics section is also not provided. No seating and storage arrangement are made by the school in the Lab. Safety features such as fire extinguisher are not available in the Lab. Do's and Don't for use in the lab, Emergency contact details, waste management and timetable are not available in the labs. School shall setup the lab in the light of SoP within 03 months and submit compliance.
9	The school shall ensure the mandatory training of its teachers with CoE, CBSE, Chandigarh within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.

6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**